



**Minutes of the CWA Board of Directors conference call held at
 11:00 AM on Friday, November 30, 2001**

Date: November 30, 2001

Present:

Executive Committee		Grant Harvey *	Director
Dave Fink *	President	Lennard McGoey *	Toronto
Luc Doyon	Director	Darrall Rigby*	Calgary
Bruce James*	Golden Triangle	Tony Rose	Nova Scotia
David Jordan	Winnipeg	George Saxby *	Regina
Directors		Richard Seif	Past President
Victor Cooke *	Thunder Bay & Past President CWS	Ken Singh	Director
Randy Cottrell	Edmonton	John Stecjuk	Hamilton
Marc Desjeans	Director	CWA Staff	
Bill Eccles*	Ottawa	David Long *	Executive Director
Richard Hadley	Past President WPMAC	John Levi *	Program Manager

* Present

Next Meeting

The next meeting will be held as a conference call on Friday, December 21, at 10:30 AM (Toronto time).

Banking and Financial

David Long advised the Board of Directors that the National Office has established an account for the CWA with the Royal Bank of Canada at Woodbine and Esna Park in Markham. This branch will eventually host all CWA accounts.

The Canadian Welding Society account in Calgary will remain open until either cheques received are no longer payable to CWS or the Royal Bank accepts cheques payable to CWS.

He suggested that he and two Toronto-based executive committee members have signing authority. Single signature authority should be sufficient for amounts under \$500 and two signatures for amounts over \$500.

Moved by Bruce James, seconded by Darrall Rigby, that two signatures be required for CWA cheques greater than \$500 and one signature be required for cheques of \$500 or less.

CARRIED

Moved by Darrall Rigby, seconded by Victor Cooke, that the signing authority on cheques be one or two of David Fink, Bruce James and David Long.

CARRIED

A letter will be prepared by the National Office advising Chapters that the CWS has become the CWA and they are to advise their banks.

A discussion was held on GST. Lennard McGoey advised that Chapters probably were not subject to GST in their operations but the National Office would be if it had revenues of greater than \$50,000. As it will have revenues in excess of \$50,000, GST will be charged on all revenue items beginning January 1, 2002.

Bylaws / Organization Committee

The bylaws for the CWA will be modified from those of the CWS. The bylaws must be in place by October 2002 in order to be approved at the Annual General Meeting. They will require ongoing Board input as they are modified.

Moved by Lennard McGoey, seconded by Bruce James, that a committee chaired by Darrall Rigby, and consisting of Deet Adam and Bob Shaw amend and update the bylaws. David Long will assist in the process.

CARRIED.

Education Committee

Education is an important component of CWA and should remain an ongoing focus. A committee is necessary to provide direction. Areas of responsibility that might be included in the Education Committee are:

- Scholarships
- Integration of CWS and WPMAC
- The relationship with the Canadian Welding Bureau:
 - Establishment of a working relationship with the CWB
 - Importance of CWB modules

Moved by Lennard McGoey, seconded by Grant Harvey, that Barry Patchett be asked to chair this committee.

CARRIED

Grant Harvey will contact Barry and find out if he will accept the chair of this committee.

Spring Symposium

Normally a symposium gives speakers 12 to 18 months to prepare papers. CWS experience is that the chapter hosting a spring meeting, may also present a seminar in conjunction. (e.g. "Hot Tapping" in Edmonton in 2000) It was felt that as a national event, it had a high risk of low attendance and speakers did not have sufficient time to prepare papers properly. As a chapter event, the local chapter can decide on a topic.

Moved by Bruce James, seconded by Darrall Rigby, that if the Offshore seminar is to be held, it not be hosted by CWA (National) but by the Nova Scotia chapter.

CARRIED.

Grant Harvey suggested that the Technical Committee should make presentations at regional events in order that members at the chapter level understand CWA's role in fume legislation/regulation and other projects.

Spring Meeting in Halifax

Spring meetings at various chapters is a CWS tradition. The spring meeting should now consist of a Board of Directors meeting and a Chapter meeting.

Membership

The membership structure was discussed and some of the terms defined:

- Chapter sustaining - For \$140, a company can have three memberships in a single chapter.
- Corporate sustaining - For \$225, a company can have five memberships in any of several chapters.

End-users would be a new category directed at major users of welding equipment such as National Steel Car and Babcock & Wilcox. Membership at this level would include an invitation to join the

Technical Committee where the items discussed and implemented would be directly valuable to operations.

It is important to define the membership categories properly.

Moved by Darrall Rigby, seconded by Bill Eccles, that a sub-committee of the Bylaw Committee be established to define the various categories of membership. The sub-committee will consist of Lennard McGoey (chair) and Grant Harvey.

Magazines

CWS members used to receive Welding Canada and FAB Canada. Because of circulation audits, it is important that business addresses be used and for this reason some subscriptions may have been dropped.

Options for future relations with the trade publications include;

- Submitting chapter news each month
- Publishing a journal based on CCIW papers
- Publishing a technical journal in conjunction with the welding association in Quebec.

It was decided as a first step to meet with the three trade publications individually and discuss circulation to CWA members and what might be published on a regular basis in the magazines.

Weld Expo 2002

Weld Expo 2002 is scheduled for Tuesday to Thursday, October 22 - 24, 2002. In conjunction with Weld Expo, CWA will have the following events:

- A symposium on a welding topic
- A Board of Directors meeting
- An Annual General Meeting
- An Awards Dinner

There was discussion on the timing and venue for these events which included the possibility of holding the Board of Directors meeting and the Annual General Meeting on Sunday, October 20, and the Symposium and the Awards Dinner on Monday, October 21.

David Long will contact REED Exhibitions to determine timing and venue options and will report back to the Board.

Adjournment

The meeting adjourned at 12:40 PM.