



**Minutes of the CWA Board of Directors conference call held at
 10:30 AM on Friday, December 21, 2001**

Date: December 24, 2001

Present:

Executive Committee		Grant Harvey	Director
Dave Fink *	President	Lennard McGoey	Toronto
Luc Doyon *	Director	Darrall Rigby *	Calgary
Bruce James *	Golden Triangle	Tony Rose	Nova Scotia
David Jordan *	Winnipeg	George Saxby *	Regina
Directors		Richard Seif	Past President
Victor Cooke	Thunder Bay & Past President CWS	Ken Singh	WPMAC Director
Randy Cottrell *	Edmonton	John Stecjuk *	Hamilton
Marc Desjeans	Director	CWA Staff	
Bill Eccles *	Ottawa	David Long *	Executive Director
Richard Hadley *	Past President WPMAC	John Levi *	Program Manager
		* Present	

Next Meeting

The next meeting will be held as a conference call on Friday, January 25, 2002, at 10:30 AM (Toronto time).

Welcome

David Fink welcomed everyone to the conference call.

Moved by Darrall Rigby, seconded by George Saxby, that the minutes of the conference call of November 30, 2001 be adopted as written.

CARRIED.

Darrall pointed out that Barry Patchett was the correct spelling.

Executive Committee

The Executive Committee will be made up as follows:

- President: Dave Fink
- First Vice-President: Bruce James
- Second Vice-President: Luc Doyon
- Treasurer: David Jordan

Signing authority with the new bank account at the Royal Bank in Markham will require two signatures for amounts over \$500. They will include David Long (Executive Director) and one of either Dave Fink or Bruce James.

Administrative Update

Bylaws and Organization Committee

Darrall Rigby advised that he, Bob Shaw and Deet Adam would begin a review of the CWS bylaws with the intent of modifying them to fit the CWA. They will meet (in conference call) with David Long after the Christmas break.

Education Committee

Barry Patchett is the chair of the Education Committee. Elements of the committee's mandate will include:

- Symposium (in partnership with the marketing Committee)
- Coordination of Chapters'
- Scholarships
 - Relations with schools
 - National Scholarships
- Relationship with CWB (Dave Fink and David Long will meet in the new year with Brian McQueen of the CWB to begin laying out the relationship.)

Bank Accounts

The CWA account is now at the Royal Bank in Markham. Signing authorities are being established as mentioned above.

The majority of funds in the CWS account in Calgary has been transferred to the CWA account in Markham.

GST reporting requirements for the CWA will be investigated with CCRA.

Association Logo

The new CWA logo has been posted to the website at www.cwa-acs.org/cwa.zip and can be downloaded from there. It will also accompany these minutes.

Events

It is important to coordinate the Halifax meeting in May with the Nova Scotia Chapter. The associated event (symposium) will be hosted as a chapter event.

Weld Expo will take place at the National Trade Centre in Toronto on October 22, 23 and 24, 2002.

Tentative dates CWA's associated events are:

- Sunday, October 20 Annual General Meeting
- Monday, October 21 Symposium
- Monday Evening Awards Dinner

Chapters

The Calgary Chapter mentioned that they had established a communications committee with the chair of that committee responsible (among other things) for keeping the Calgary chapter page on the website up to date.

Darrall suggested that this might be a position other chapters should investigate.

Management Contract

The Executive Committee is responsible for the review of the management contract with J.D. Long & Associates Ltd. Copies of the contract will be sent to the members of the Executive Committee.

Near-Term Actions

Magazines

Dave Fink and David Long will meet with the three Canadian welding magazines in 2002 with the intent of getting members onto the circulation lists and CWA pages into the magazines.

CWA Newsletter

CWA's National Office needs input on chapter events and welding-related news for its monthly newsletter. Send any newsworthy items to newsletter@cwa-acs.org.

Website

Membership registrations and changes of address may now be done online on the CWA website. The board agreed that a listing of job opportunities and résumés would be appropriate on the website. Posting of résumés will be free to members. (see appendix)

Other items

Debbie Wright will provide chapters with up-to-date membership listings on a periodic basis.

The January newsletter will be sent out by mail to all members.

A Value/Benefits Statement is vitally important to the marketing of the CWA to new members.

A ***Progress-To-Date*** section will be added to the newsletter to let members know how the CWA has progressed since the merger.

Adjournment

The meeting adjourned at 11:30 AM.

APPENDIX

CWA Website - www.cwa-acs.org

The Canadian Welding Association's website contains the following sections:

- Online registration form
- Listings of committees:
- Board of Directors
 - Technical Committee
 - Marketing Committee
- Chapter listings (with possible content)
 - Listings of Chapter executive
 - Calendar of events
 - Chapter newsletters
 - Other related Chapter news or information
 - News items may be posted by sending them to postings@cwa-acs.org
- CWA Newsletters
- Minutes of Board of Directors meetings
- Welding Related Events
- Archives
 - CWS Website
 - WPMAC website
- Links to related associations
- Links to Canadian welding publications
- Job Opportunities and Résumés (to be implemented shortly)

It should be noted that the website needs news items, events, updates, etc. to remain current. Please let your Chapter members know that they can obtain useful and current information from the website.