



**Minutes of the Canadian Welding Association's
Annual General Meeting
held at the Courtyard by Marriott, Ottawa
at 4:00 p.m. on Monday, October 6, 2003**

Call to Order

At 4:00 p.m., Bob Shaw, President of the Canadian Welding Association, assumed the Chair and called the meeting to order.

Appointment of Secretary

Bob Shaw appointed the Executive Director, John Levi, assisted by Al Lundrigan, to act as Secretary of the Meeting.

Notice of Meeting/Adoption of Agenda

The President requested the Secretary to read the Notice calling the meeting.

The Notice was mailed to all members on August 22, 2003, as attached in Appendix 1.

The President declared that proof of notice calling the meeting had now been duly filed and directed a copy of the notice to be kept by the Secretary with the records of this meeting.

Meeting Regularly Constituted

The President asked the Secretary if there were the required number of members present to constitute a quorum. The Secretary replied that more than half the Board of Directors were present, constituting a quorum.

The President then declared the meeting regularly called and properly constituted for the transaction of business.

Prior Meetings

The President asked for any errors or omissions to the minutes of the previous Annual General Meeting of the Canadian Welding Association held on October 21, 2002. He declared that as there were none, the minutes were accepted as written.

Confirmation-Ratification Motion

The President asked for a motion of ratification of the actions of the Board of Directors.

Brent Singleton moved, seconded by Paul Singleton, that all acts, contracts, bylaws, proceedings, appointments, elections and payments enacted, made, done and taken by the directors and officers of the Canadian Welding Association since the Board of Directors meeting on October 4, 2002 as they are set out or referred to in the minutes of the meetings of the Board of Directors held on:

- October 21, 2002
- May 3, 2003
- September 10, 2003

Or the reports and financial statements submitted to this meeting, are hereby approved and confirmed. The President invited questions from the floor. There were no questions. CARRIED

Note that reports and financial statements not shown in the minutes of either the Board of Directors Meeting or the Annual General Meeting will be included in an attached document – Chapter, Committee and Function Reports to the Board of Directors Meeting and the Annual General Meeting.

Supplier Committee Chair's Report

Grant Harvey, chair of the Suppliers Committee, reported that the committee continues to monitor the manganese situation in Canada and how the class-action lawsuits in the USA might affect members. The CWA has made contact with the European Welding Association and will explore areas of mutual interest. The Supplier Committee agreed that the Workplace Safety & Insurance Board's Safety Groups Program will be a significant benefit of membership. The program will begin operation in January 2005.

Education Committee Chair's Report

Bruce James, chair of the Education Committee, emailed his report in. It was read by John Levi. The Education Committee has been active this past year. It has consolidated its membership throughout the country and at all levels of welding education. A positive response to participation on the committee was received by all persons contacted.

The committee has developed its mission statement:

To determine and promote appropriate standards for all levels of education in welding and joining in Canada

To date our efforts have been towards country wide representation and the beginnings of evaluating the impact of international standardization of welding education under the International Institute of Welding Guidelines. The initial phases of assessment of these programs has begun and the results should be completed within the next year.

The committee is reviewing the IIW's education requirements for International Welder, International Welding Practitioner, International Welding Specialist, International Welding Technologist and International Welding Engineer.

The IIW operates a number of commissions designed to develop the field of welding. Commission XIV is focused on Education and Training. It is this group which influences training guidelines in the international community. The structure of the IIW is such that each member country has a council and this council is the means of interacting with IIW commissions. Each member country is encouraged to create "Parallel Commissions" in alignment with the international commissions. These commissions essentially review and provide commentary to the international commission documents. The parallel commission creates that country's official position on IIW documents/proposals.

The CWA Education Committee now has the opportunity to become Canada's voice in welding

Journal Committee Report

John Levi reported on the activities of the Journal Committee.

Treasurer's Report and Financial Statements for the Fiscal Year ended June 30, 2003

The President called on Grant Harvey, Treasurer, to present the Treasurer's Report and Statements for the fiscal year ending June 30, 2003. The Treasurer presented his report and the audited financial statements for the fiscal year that ended June 30, 2003.

The Treasurer moved, seconded by Dan Tadic, for the adoption of the Financial Statements and Auditor's Report for the fiscal year ending June 30, 2003. CARRIED

Appointment of Auditor

The Treasurer moved, seconded by Bill Eccles, that the Canadian Welding Association retain Ray W. MacKenzie as the Association's auditor for the Fiscal year, July 1, 2003 to June 30, 2004. CARRIED

President's Report

The President extended his appreciation to the Board of Directors and Executive Committee for their ongoing support. He then presented his report.

Executive Director's Report

The Executive Director presented his report.

Other Business

The President announced that the Western Board of Directors meeting will be held on May 1, 2004 in Vancouver.

The next Annual General Meeting (together with a Board of Directors meeting and the 2004 Awards Dinner) will be held in conjunction with the Weld Expo Canada trade show scheduled for September 28 to 30, 2004 at the International Centre in Mississauga.

The President asked if there were any further items of business to be brought before the meeting. No further items were proposed.

Adjournment

At 4:45 p.m., the President declared that, as there was no further business to be brought before the meeting, the meeting was adjourned.

Appendix 1



Canadian Welding Association
Association canadienne de soudage

#300-2085 Hurontario Street, Mississauga ON L5A 4G1 T: 905-848-9838 F: 905-848-8499 E: admin@cwa-accs.org

**Official notification of the
Canadian Welding Association's
2003 Annual General Meeting**

**4:00 to 5:00 PM, October 6, 2003 at the Courtyard by Marriott
350 Dalhousie Street, Ottawa, Ontario K1N 7E9**

Agenda

- Welcome
- Ratification of Acts
- Reports of
 - Supplier Committee
 - Education Committee
 - Constitution and Bylaws Committee
- Journal Committee
- Treasurer's Report
- President's Report
- Executive Director's Report
- Other Business
- Adjournment

The Canadian Welding Association's Annual General Meeting will be held in conjunction with the Board of Directors meeting and the 2003 Annual Awards Dinner.

CWA's schedule for Monday, October 6, 2003 is:

- 9:00 am to 4:00 pm Board of Directors Meeting (open to Directors and Officers only)
- 4:00 pm to 5:00 pm Annual General Meeting (open to all CWA members)
- 5:00 pm to 6:30 pm Awards Dinner reception (open to Awards Dinner attendees)
- 6:30 pm to 8:30 pm Awards Dinner (members and guests - \$70 each + GST)

The host hotel for the meetings and Awards Dinner is the Courtyard by Marriott. Members are responsible for their own reservations.

Courtyard by Marriott, 350 Dalhousie Street, Ottawa, Ontario K1N 7E9
Tel: 613-241-1000 Fax: 613-241-4804 Toll Free: 1-800-341-2210

Identify yourself as a CWA member (Marriott reservation code "CWE") and get the hotel's special rate of \$129 (single or double occupancy – smoking rooms available).

Please fill in the following and fax it back to the national office at 905-848-8499. You may also register online at www.cwa-accs.org. An invoice will follow for the Awards Dinner.

I plan to attend the Annual General Meeting (Yes - No) and Awards Dinner (Yes - No).

Name: _____

Second attendee: _____

Address: _____

Phone: _____ Fax: _____ Email: _____