



**Minutes of the CWA Board of Directors Conference Call  
11:00 am, March 10, 2004**

March 10, 2004

<b>Present</b>		<b>Absent</b>	
<b>Executive Committee</b>			
Bob Shaw	President & Calgary	Bill Eccles	1 <sup>st</sup> Vice President & Ottawa
Grant Harvey	Treasurer		
Dave Fink	Past President	Bruce James	2 <sup>nd</sup> Vice President & Golden Triangle
<b>Directors</b>			
Emad Assaad	Toronto	Joe Doria	Director
Victor Cooke	Thunder Bay	Richard Hadley	Director
Randy Cottrell	Edmonton	Paul Kovosi	Director
Elgin Hartsell	Director	Craig Lasseter	Director
Jim Reid	Halifax	Greg Petteplace	Director
Tony Rose	Nova Scotia		
Tracy Lippai	Regina		
Brent Singleton	Winnipeg		
Dan Tadic	Hamilton		
<b>CWA Staff</b>			
John Levi	Executive Director		

## Agenda

The prime objective of the meeting was to ensure that all details are in place for the Western Board of Directors Meeting that is scheduled for Friday and Saturday, April 30 and May 1, 2004 in Richmond BC.

## Discussion

### ***Western Board of Directors meeting***

All agreed that the agenda (attached) for the meeting, reception and dinner was fine.

Contact, location and pricing information for the Richmond Inn, the host hotel, is included with the agenda. Individuals must make their own reservations with the hotel prior to March 31 in order to obtain the meeting rate of \$99 per night.

Spouses are welcome at Friday's reception and Saturday evening's dinner. The venue for the dinner has not been chosen. A dinner theatre or an appropriate local restaurant will be found.

Friday's reception will run from about 7:30 to 11:00 pm. It will be the venue at which discussions are held to establish the BC chapter.

### ***Establishment of a BC Chapter***

The national office needs names of interested parties in BC in order to make contact with those who might help to establish the chapter. The following directors offered contacts:

- Vic Cooke – Air Liquide rep in BC
- Dave Fink – Praxair rep in BC
- Elgin Hartsell – BOC in BC
- Jim Reid – CWB Vancouver Island rep

**Attendees:**

The following chapters will attend:

<b>Representative</b>	<b>Number</b>
Emad Assaad, Toronto	2
Randy Cottrell, Edmonton	1
Vic Cooke, Thunder Bay	2
Bill Eccles, Ottawa	1
Elgin Hartsell	1
Grant Harvey	1
Dave Jordan, Winnipeg	1
Tony Rose, Nova Scotia	1
Bob Shaw, Calgary	1
Dan Tadic, Hamilton	2
John Levi	1

**Chapters****Chapter rebates**

At a CWA Executive Committee meeting, held on March 5, Bruce James suggested that in order to assist CWA financially, chapters offer to forego or postpone their rebates.

All chapters on the conference call agreed to postpone their rebates as they were able.

**Membership**

The national office advertised for a membership salesman in the last issue of CWA News. Vic Cooke suggested contacting Walter Bunt to act as salesman and Dave Fink would also help to contact him.

The Executive Committee resolved to pay 25% commission to chapters on any fabricator (\$500) or supplier (\$2,000) memberships sold by the chapter. Implementation of this initiative will be discussed at the Western Board of Directors meeting.

**Website**

The chapter web-pages are used effectively by some chapters and not at all by others. Chapters are encouraged to review the chapter web-pages and post meeting notices and news. Each chapter's executive is listed on the webpage. These should be reviewed and revised from time to time.

Tony Rose suggested sharing minutes of chapter meeting and ideas for seminars among CWA chapters. CWA email addresses will be provided for all chapter secretaries so that the minutes and ideas can be shared.

**Personal Information Protection and Electronic Documents Act (PIPEDA)**

Tony Rose recently made a query about sharing members' addresses information under certain circumstances. CWA bylaws require that membership lists and personal information be kept confidential. Should a presenter at a seminar request the contact information for the attendees, it might be appropriate to provide the information only with the permission of each attendee.

**CWA Events – Fall 2004**

The fall 2004 Board of Directors Meeting, Annual General Meeting and 2004 Annual Awards Dinner will be held in Toronto on Monday, September 27, 2004. Bill Eccles, CWA's 1<sup>st</sup> vice president, will chair the Nominating Committee. The committee will be asking for your suggestions for nominees for Board positions and the Robert J. Jacobson Memorial and Michael N. Vuchnich Awards

The Weld Expo Canada trade show will be held at the International Centre (near the Toronto Airport) on September 28 to 30, 2004. CWA will host four welding speakers at the trade show.

Note that welding students (16 years old or older) will be welcome at Weld Expo Canada on Thursday, September 30 if accompanied by an instructor. CWA will attempt to gather the contact and program information for all welding educational institutions across Canada.

## ***Other Business***

### **Directorships**

The Board discussed giving Praxair a supplier directorship in CWA.

**Moved by Robert Shaw, Seconded by Dave Fink, that a representative from Praxair Distribution be made a director of the Canadian Welding Association. CARRIED**

### **New Welding Standards**

Joe Thompson of Canadian Industrial Publications contacted Bob Shaw for comment on the new welding standards – W47 and W59. It was agreed that it was premature to comment on the impact of the changes to the standards as they have only been in effect for a few weeks.

### **Board of Directors conference calls**

Tony Rose suggested holding more conference calls in order to keep all directors and chapters up to date with the association.

### ***Adjournment***

The meeting adjourned at 11:55 am.



## Agenda for CWA Western Board of Directors meeting in Richmond BC

- **Friday Evening, April 30**
  - Reception and meeting with representatives of a potential BC chapter
- **Saturday, May 1**
  - Continental Breakfast – 8:00 am
  - Board of Directors meeting – 9:00am to 4:00 pm
    - Chapter reports
    - Membership report
    - Supplier Committee report
    - Journal report
    - Education Committee report
    - Treasurer's report
    - Nominating committee report
    - Executive director's report
    - President's report
    - Other business
  - Board of Directors Dinner – 6:00 pm
- **Designated hotel**
  - The designated hotel for the Board of Directors meeting is the Richmond Inn. The contact information and location of the hotel are:
    - Richmond Inn, 7551 Westminster Highway, Richmond BC**
    - Reservation telephone: 1-800-663-0299 or 604-273-7878
    - The hotel has a shuttle running every 30 minutes to and from the airport.
    - Rate for CWA directors: \$99.00 per night, single or double. These rates apply for any time spent in the hotel prior to or after the meeting.
    - To obtain this special rate, advise the reservation operator that you will be attending CWA's Board of Directors meeting.
    - The rate is available from Thursday, March 11 until Wednesday, March 31.**