



**Minutes of the CWA Board of Directors Meeting  
 Holiday Inn Harbourview Hotel, Halifax, Nova Scotia  
 3:00 to 4:00 pm, Friday, September 30, 2005 and  
 8:30 am to 1:30 pm, Saturday, October 1, 2005**

October 17, 2005

<b>Present</b>		<b>Absent</b>	
<b>Executive Committee</b>			
Bill Eccles	President	Bob Shaw	Past President
Emad Assaad	1 <sup>st</sup> Vice President & Toronto	Bruce James	2 <sup>nd</sup> Vice President & Golden Triangle
David Wilson	Treasurer		
<b>Directors</b>			
Pat Bergen	Calgary	Victor Cooke	Thunder Bay
Fernand Boivin	Nova Scotia	Randy Cottrell	Edmonton
Dave Fink	Director	Richard Hadley	Director
Elgin Hartsell	Director	Thane Higgs	Director
Dale Malcolm	Director	Tracy Lippai	Regina
Mick Pates	Ottawa	Paul Kovosi	Director
Jim Reid	Halifax	Greg Petteplace	Director
George Saxby	Regina	Brent Singleton	Winnipeg
Dan Tadic	Hamilton		
<b>Attendees</b>			
Al Lundrigan	Hamilton		
<b>CWA Staff</b>			
John Levi	Executive Director		

**Opening Remarks**

Bill Eccles welcomed all present to the Canadian Welding Association's Board of Directors meeting. The purposes of splitting the Board of Directors meeting into a pre-Annual General Meeting and a Saturday meeting were to approve several reports at the Board of Directors level prior to the AGM and to allow some time on Saturday for a strategy session.

**Signing of the anti-combines form**

All present signed the anti-combines form.

**Adoption of the Agenda**

Moved by Elgin Hartsell, seconded by Jim Reid that the agenda for the Board of Directors meeting be accepted as written. **CARRIED**

**Adoption of Minutes**

Moved by Mick Pates, seconded by Dan Tadic, that the minutes of the Board of Directors meeting that was held in Richmond, BC on April 30, 2005 be accepted as written. **CARRIED.**

**Chapter and Committee Reports**

All available chapter, committee and executive reports are shown in the attached document and/or on the website, at [www.cwa-accs.org](http://www.cwa-accs.org). Chapter chairs, committee chairs and association executives, including those not present, are requested to submit their reports as soon as possible, by email to [jlevi@cwa-accs.org](mailto:jlevi@cwa-accs.org).

## Chapter Reports

The following chapters presented reports at the meeting.

- Toronto
- Ottawa
- Halifax
- Nova Scotia
- Hamilton
- Regina
- Calgary

As time at the AGM does not allow for all Chapter Reports to be presented, Bill Eccles asked Emad Assaad to present the Toronto Chapter report and Dan Tadic to present the Mike Irvine Memorial Golf Tournament report at the AGM as samples of chapter and event activity reports.

He also asked all chapter chairs to submit their reports in writing to the national office in order for them to be recorded in the minutes and posted to the website.

A few highlights of the reports and discussion included:

- Dan Tadic reported that the Mike Irvine Memorial Golf Tournament brought in revenues of \$11,600. This allowed the Hamilton, Toronto and Golden Triangle chapters to contribute \$5000 each to high schools in the regions.
- Regina is re-assessing their meeting location because of cost.
- Jim Reid suggested setting up a conference call to enable absent board members to participate in future Board of Directors meetings.
- Pat Bergen reported that the Calgary Chapter was actively recruiting high school students in order to develop future welding professionals and future CWA members. There is a student representative on the Calgary Chapter board.
- Dan Tadic recommended personal contact to encourage board members to attend meetings.
- There was general discussion that chapter reports be submitted prior to the Board of Directors meeting. All present agreed.
- Bill Eccles reminded chapters of the importance of submitting their annual chapter reports and the fiscal requirement for not-for-profit organizations to have their chapters submit an annual financial statement.
- Dave Fink suggested reducing the number of board meetings to one per year and holding conference calls to transact the Association's business.

**Moved by Dave Fink, seconded by Elgin Hartsell, that the CWA's Fall Board of Directors meeting, which is held in conjunction with the AGM, be held as a physical meeting and that conference calls be used to transact business through the remainder of the year, eliminating the need for a physical meeting in the spring.** CARRIED

**Moved by Mick Pates, seconded by Jim Reid, that the Canadian Welding Association's Board of Directors suspend its spring 2006 meeting as a physical meeting.** CARRIED

## Suppliers Committee Report

John Levi reported that the Supplier Committee had not met in the past year. The committee needs a chair and the Association is looking for a volunteer. A meeting with Reed Exhibitions should be held in early November 2005 to begin the planning for the Weld Expo Canada trade show scheduled for September, 26 to 28, 2006. There are other supplier issues that should also be addressed at the meeting. The trade show earns suppliers and the association each a rebate of 7.5% on booth rentals.

There was some discussion about possibly rescheduling Weld Expo Canada so that does not conflict with the AWS – FABTECH trade show.

## **Education Committee Report**

Bruce James was unable to attend due to illness.

## **Journal Committee Report**

Bob Shaw submitted the *Canadian Welding Association Journal* committee report in writing and it was read by John Levi.

## **Treasurer's Report**

Dave Wilson presented the Treasurer's Report. He indicated that the CWA's funds are being properly carded for, but that revenue is not sufficient based on poor membership levels.

## **Membership Report**

John Levi incorporated the Membership Report into the Executive Director's report.

Discussion by board members on how to increase membership included:

- Rebates on membership fees to members who bring in new members.
- Reduce dinner meeting costs for members.
- Work with high schools.

## **Executive Director's Report**

John Levi presented the executive director's report on the past year's activities in CWA's national office.

## **President's Report**

Bill Eccles presented the president's report on the state of the Association. .

## **Other Business and Discussion**

Bill Eccles asked about how the CWA could support the technology roadmap. John Levi suggested that the CWA could circulate the TRM's draft document to members, suppliers and industry.

Dave Fink had noticed that the document, *A Vision for the Canadian Welding Industry*, contained no pictures of welding, only welded products and suggested that we advise the TRM's committee that some pictures of welders, welding and welding processes would be appropriate.

Dale Malcolm asked how the welding industry could get the attention of CEOs in companies using welding. Emad Assaad suggested that CWA work with the CWB to help present the TRM's final report to the CWB's client listing. John Levi suggested using the Suppliers Committee meeting in November to help distribute the TRM document to industry and to the professional engineers associations across Canada.

Jim Reid stated that there was a need to present the impact of welding on Canadian industry – number of welders, cost of consumables, value of products containing welding.

John Levi asked how to encourage membership. Suggestions included:

- Dale Malcolm – increase member benefits such as an insurance (home, business, auto, health, dental) plan, discounted cell phone plan, etc.
- Emad Assaad – promote the CWA's member discount on CWB modules.
- Al Lundrigan – discontinue giving out the Canadian Welding Association Journal for free.  
What do members get for their fee of \$70?
- Dan Tadic – organize a national membership day for all chapters and follow up with a conference call to evaluate results.
- George Saxby – sell subscriptions to the Journal to advertisers who are not members.
- Mick Pates – improve on Journal  
Send copies of Journal to PEMA and rotate distribution.  
Members only access to the Journal pages on the website or allow non-members access only to the cover and table of contents.

- Fernand Boivin – include an insert in the Journal on job availability - a place for head hunters to advertise.
- Pat Bergen – track the hits on the website so we can follow up with potential members
- Elgin Hartsell – increase cover price of Journal to allow a discount on subscriptions.
- Elgin Hartsell – sign up on the website for a free issue of the Journal.
- Pat Bergen – questioned the cost of John Levi's contract. Bill Eccles advised him that John would continue his services at a substantial discount until funds became available.
- Emad Assaad asked if there was a way to share presentations made at chapter events including pictures taken at those events. John Levi advised that a webpage could be established to allow chapter chairs access to this information.
- Dave Fink suggested a membership award to recognize membership growth in a chapter.
- Pat Bergen recommended looking at Fort McMurray and Emad Assaad suggested Toronto East (Scarborough, Oshawa, etc.) as potential chapter sites. All agreed that this was a good idea.
- There was general discussion on producing a video (on DVD?) to give welding more exposure and as a handout to high schools. It could contain promotion of membership and the welding industry and be included with the Journal and on the website. There would be a need to have assistance in production – possible funding through Industry Canada or as a project by one of the college's audio-visual programs.
- A suggestion was made to include an article on search consultants and employment agencies in the Journal's education issue.

### **Adjournment**

At 2:30 pm on Saturday, October 1, Bill Eccles called for a motion to adjourn.

**Moved by Elgin Hartsell, seconded by Al Lundrigan, that the meeting adjourn.**

**CARRIED**

Respectfully submitted,



John Levi  
Executive Director  
Canadian Welding Association