



**Minutes of the CWA Board of Directors Meeting
Richmond Inn, Richmond, BC
8:30 am, Saturday, May 1, 2004**

May 10, 2004

	Present		Absent
Executive Committee			
Bob Shaw	President & Calgary	Grant Harvey	Treasurer
Bill Eccles	1 st Vice President & Ottawa	Bruce James	2 nd Vice President & Golden Triangle
Dave Fink	Past President (by proxy)		
Directors			
Emad Assaad	Toronto	Joe Doria	Director
Victor Cooke	Thunder Bay	Richard Hadley	Director
Randy Cottrell	Edmonton	Craig Lasseter	Director
Elgin Hartsell	Director	Tracy Lippai	Regina
Paul Kovosi	Director (by proxy)	Greg Petteplace	Director
George Saxby	Regina	Jim Reid	Halifax
Brent Singleton	Winnipeg	Tony Rose	Nova Scotia
Dan Tadic	Hamilton		
Jason Wagg	Golden Triangle		
David Wilson	Director		
Attendees			
Al Lundrigan	Hamilton		
Gerry Gannon	Thunder Bay		
CWA Staff			
John Levi	Executive Director		

Opening Remarks

Bob Shaw welcomed all present to the Canadian Welding Association's Western Board of Directors meeting. He welcomed new directors Elgin Hartsell and Dave Wilson.

He asked everyone present to sign the Anti-Combines form and invited each attendee to introduce themselves. He commented that all had gone well at the President's Reception on the previous evening.

He stated that a BC Chapter and improved membership levels remained the Association's priorities.

Adoption of Minutes

There were no amendments to the minutes of the Board of Directors meeting held on October 6, 2003 prior to the Annual General Meeting and Bob Shaw declared them adopted as presented.

Directors indicated that the minutes of the Board of Directors conference call held on March 10, 2004 required the following amendments:

- Dave Fink also would help in contacting Walter Bunt.
- Randy Cottrell and Bill Eccles should be added to the list of individuals who would attend the board meeting on May 1, 2004.

The minutes of the conference call of March 10, 2004 were then declared adopted as amended. (Note that the amended version has been posted to CWA's website.)

Chapter Reports

The following chapters presented reports at the meeting:

- Thunder Bay
- Hamilton
- Toronto
- Regina
- Golden Triangle
- Edmonton
- Ottawa
- Winnipeg
- Calgary

Chapters, including those not present, are requested to submit their chapter reports by email to jlevi@cwa-acs.org. All reports will be posted to the Association's website.

A few highlights of the reports included:

- Thunder Bay's thoughts about the importance of succession planning
- Toronto's printing of desk calendars for distribution throughout their region
- Winnipeg's effective use of CWA's website in advertising their events
- Winnipeg's challenge in building membership
- Several chapters reported the effectiveness in attracting attendees to meetings using consistent chapter meeting nights (e.g. third Wednesday of every month)
- Edmonton's ongoing cooperative efforts with other technical societies in their area
- Everyone's concerns about participation at the Chapter executive level
- Everyone recognized the importance of involving students in the Association
- The use of a call-out phone tree whereby with only a few calls by each chapter executive member, the whole chapter membership can be reached quickly

Education Committee Report

The Education Committee report was not available at the time of the meeting. When it becomes available, it will be included in the reports document.

Journal Committee Report

John Levi presented a report of the activities of the Journal Committee. It is included in the reports document.

The Directors suggested the following changes to the Journal:

- Inclusion of a list of chapter contacts
- A page of upcoming chapter events
- Inclusion of the CWA's website address in the Table of Contents and the cover

Chapters have mailing lists beyond those supplied by CWA. Chapter chairs are requested to provide the national office with those lists. National will add them to the CWA listings.

Supplier Committee Report

As Grant Harvey, chair of the Suppliers Committee, was unable to attend, John Levi presented his report. It is included in the reports document. Included also is the "Dream Welding Workshop" flyer that is being mailed with the spring issue of the Journal. It is intended to ensure strong attendance at the trade show.

Moved by Victor Cooke, seconded by Al Lundrigan, that the CWA mailing list will be provided to Reed Exhibitions for one-time use in mailing material to CWA members. CARRIED

Nomination Committee

The Nominating Committee must find candidates from the Board of Directors for the positions of 1st Vice President, 2nd Vice President and Treasurer. John Levi will administer the committee.

The committee will be chaired by the current 1st Vice President, Bill Eccles and will consist of volunteers from the Board including, Victor Cooke, Elgin Hartsell, Brent Singleton and Dan Tadic.

Membership Report

John Levi reported on the current membership status. The report is in the reports document.

Dan Tadic and Dave Wilson will assist John Levi in recruiting supplier members using the listings from Weld Expo Canada in 2002.

The option of seeking some form of government seed money was tabled as a source of revenue.

Bob Gilmore and Bill Winislip were suggested as possible membership salesmen.

Dan Tadic suggested that high school welding teachers be offered free membership in CWA. CWA's national office will request names and addresses for welding teachers from chapters.

Moved by Dan Tadic, seconded by Dave Wilson, that the Membership Report be accepted as presented.

CARRIED

Treasurer's Report

As Grant Harvey, CWA's treasurer, was unable to attend, John Levi presented his report. It is included in the reports document. The report states simply that without significant new membership revenues, CWA will run out of money at the end of June.

It was proposed that CWB might be interested in remaining CWA's National Corporate Sponsor through making them aware of the speaker opportunities at the chapter level in CWA and other marketing opportunities for their sales representatives within CWA.

One director asked if there was any possibility for some government grant to replace the income from the CWB.

In order to ensure continued monitoring of CWA finances, CWA's financial status will be sent to Bob Shaw each month.

Moved by Al Lundrigan, seconded by Emad Assaad, that the Treasurer's Report be accepted as presented.

CARRIED

Moved by Brent Singleton, seconded by Bill Eccles, that supplier members (manufacturing in Canada) be limited to 30 individual memberships from their membership fee.

CARRIED

Personal Information Protection and Electronic Documents Act (PIPEDA)

John Levi presented a report on PIPEDA. It is included in the reports document as is a draft policy and procedure in accordance with the following motion.

Moved by Dan Tadic, seconded by Victor Cooke, that CWA develop a policy and procedure to comply with the Personal Information Protection and Electronic Documents Act (PIPEDA). CARRIED

Technology Roadmap

John Levi presented a report on the progress of Northern College's initiative to develop an Advanced Welding Centre and the task force which was organized to generate a welding industry Technology Roadmap. The report is in the reports document.

Other Business

Chapter chairs and committee chairs are requested to submit their reports to national office as soon as possible to be included in the reports document.

British Columbia Institute of Technology should be included in the listings of welding educational institutions.

National office will inquire as to the progress of discussions or liaison with the welding association in Quebec.

Adjournment

At 4:00 pm, with no more business for directors to discuss, Bob Shaw, president of the Canadian Welding Association, declared the meeting adjourned.

Respectfully submitted,



John Levi
Executive Director
Canadian Welding Association