

# Kelly Parker

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(519) 822-5908 cell (519) 831-4845

## Professional Profile

- ∞ Hardworking team player with 10+ years Welding, Management, Public Relations and Sales experience
- ∞ Energetic and friendly with a 'down to earth' personal style and an honest approach
- ∞ Computer literate with strong working skills in Windows, CAD/CAM, Word and Excel, Navision, PowerPoint

## Education

### Conestoga College      Diploma in Welding Engineering Technology      2005

- |                         |                              |                                       |
|-------------------------|------------------------------|---------------------------------------|
| ✓ Failure Analysis      | ✓ Engineering Drawings       | ✓ Welding Processes Technology        |
| ✓ Welding Mechanics     | ✓ Technical Mathematics      | ✓ Welding Processes Applications      |
| ✓ Metal Fabrication     | ✓ Industrial Engineering     | ✓ Programmable Logic Controllers      |
| ✓ Robotic Welding       | ✓ CAD/CAM Applications       | ✓ Non-Destructive Testing             |
| ✓ Welding Metallurgy    | ✓ Welding Cost Effectiveness | ✓ Welding Codes and Quality Assurance |
| ✓ Computer Applications | ✓ Materials Management       | ✓ Manufacturing Management            |

Obtained level one of magnetic particle and liquid penetrant testing

### Additional Credits:

- ❖ American Sign Language
- ❖ Management Skills for Supervisors
- ❖ Anthropology
- ❖ Bartending

*Certified Welder, Light Speed Welding, Guelph; Sanctioned by Canadian Welding Board Certified Business Management, Conestoga College, Doon Campus; Completed 2001*

## Management/Administrative

- |               |                      |                           |                |
|---------------|----------------------|---------------------------|----------------|
| ✓ Recruitment | ✓ Reports            | ✓ Financial Management    | ✓ Banking      |
| ✓ Training    | ✓ Project Management | ✓ Performance Evaluations | ✓ Purchasing   |
| ✓ Scheduling  | ✓ Crisis Resolution  | ✓ Team Building           | ✓ Terminations |

- ∞ Coordinated A-Z start up of retail outlet; training, marketing, purchasing and merchandising
- ∞ Maintained and supervised a balanced flow of inventory, monitored sales, assured correct stocking of retail displays; administered \$100,000 in inventory
- ∞ Handled finances in a responsible manner and kept accurate records; balanced cash and made daily deposits up to \$7000.00

## Employment History

Red-D-arc	Rental co-ordinator	Sept 2005- Oct 06
<b>Take incoming calls; recommend welding machines (power sources) as per customers needs</b>		
Skyjack Inc.	Welder/fitter (certified)	1995-2000
<b>Fabricate and weld scissor lift arms, railings, re-work and safety auditor</b>		
Plasfab Inc.	Welder/fitter (certified)	1995
<b>Custom fabrication and manufacturing of products for large client base</b>		
Pet Pantry	Co-owner/manager	1992 – 1995
Sales, merchandising, set up, inventory		
Zellers	Supervisor, health & beauty	1990 – 1992
Scheduling, merchandising, inventory		
Long Lane Farms,	Stable supervisor	
Pet Value,	Manager	
Ryans Pet Food,	Manager	
#1 Pet Centre	Manager	

### Other interests:

volunteer security Fergus Truck Show, competitive dog sports(frisbee, flyball, agility, herding)  
St. John's ambulance pet therapy visitation program, volunteer at local vet clinic